



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque
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Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent 

SUBJECT: **UPDATING OF SCHOOL QUALITY ASSURANCE TEAM**

DATE: January 15, 2024

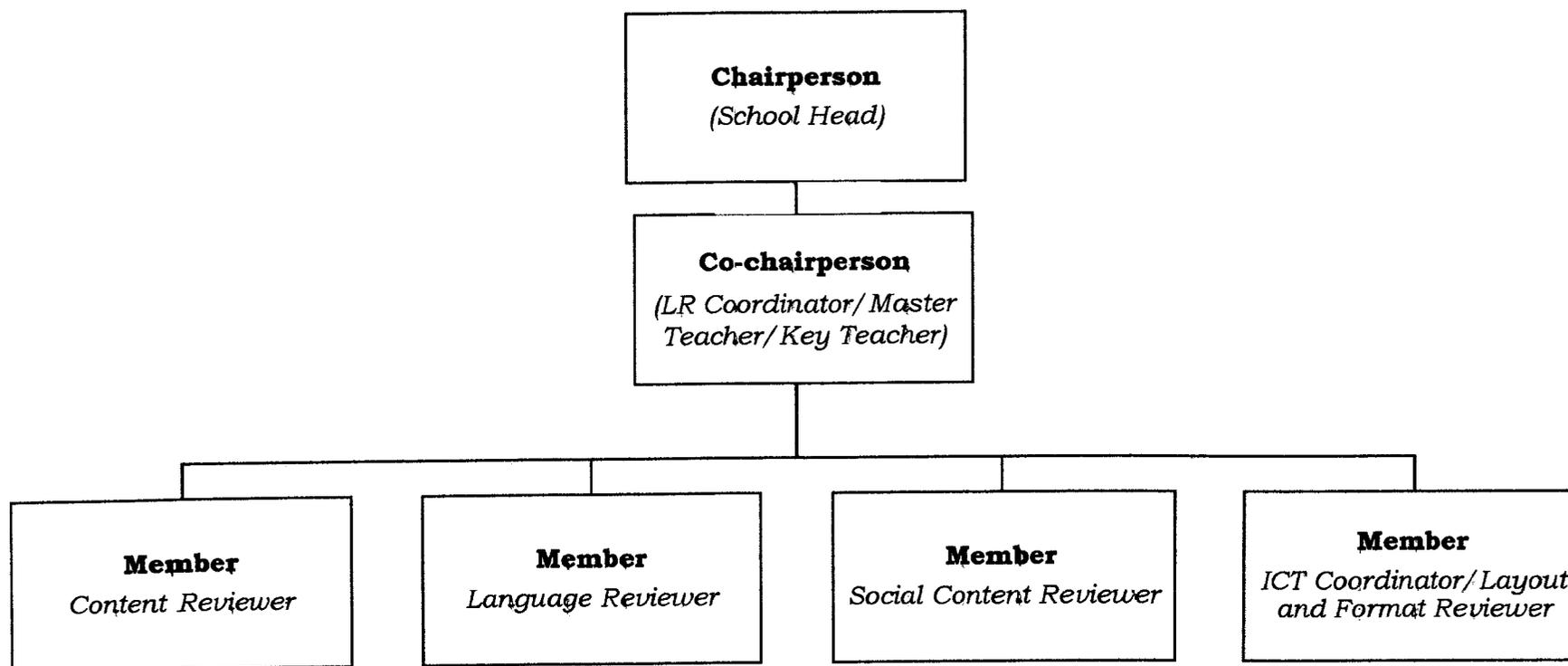
1. Evaluation is one of the subsystems of the Learning Resources Management which focuses on the quality assurance of all locally-developed learning materials for division-wide utilization and potential inclusion in the DepEd Learning Resource Portal. To uphold standards of quality learning materials, these materials shall undergo a thorough review and enhancement by the Learning Resource Quality Assurance Teams (LRQAT) of the school, district, and division level.
2. In view of this, all schools are instructed to update their Schools Quality Assurance Team and may be submitted or uploaded through this link <http://tinyurl.com/QualityAssuranceTeam> on or before February 15, 2024. Sample organizational chart is enclosed in this Memorandum.
3. For more information, please contact Mr. John M. Chavez, Chief, CID through mobile number (0950)8215632 or Dr. Mariam B. Rivamonte, EPS, CID-LRMS through mobile number (0977)8514810 or lrmds_marinduque15@yahoo.com.
4. Immediate and wide dissemination of the contents of this Memorandum is desired.

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel, Excel to Lead."*

Enclosure No. 1 to Division Memorandum

Sample Template for Small Elementary, Secondary and Senior High School

SCHOOL QUALITY ASSURANCE TEAM



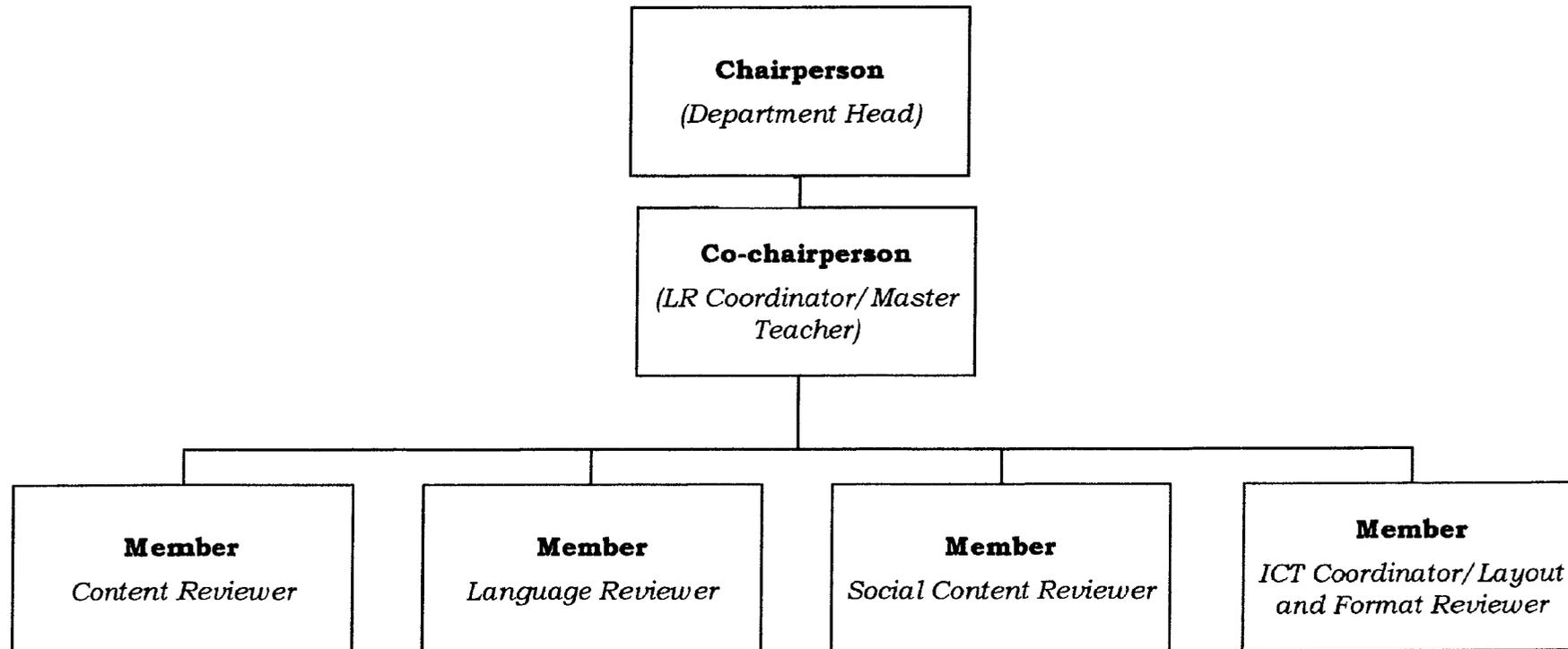
Please take note: There should have a separate LRQAT for JHS and SHS

Enclosure No. 2 to Division Memorandum

Sample Template for big schools- Each department shall compose its own Department LRQAT.

SCHOOL QUALITY ASSURANCE TEAM

(Per Department/Learning Area)



Please take note: There should have a separate LRQAT for JHS and SHS